MACCAC
Board of Directors Meeting
January 24, 2003

Attendance:
Mark Sizer, Stearns County
Barbara Illsley, Dakota County
Andy Erickson, Olmsted County
Tim Cleveland, Dakota County
Don Ilse, Anoka County
Kathy Langer, TWCC
Sally Ruvelson, Ramsey County
Raeone Loscalzo, AMC/MACCAC
Cathy Lattu, AMC/MACCAC
Susan Mills, TCCC
Tom Adkins, Washington n County
Jerry Haley, BEC
Kitty Murdock, Hennepin County
Chris Bray, Ramsey County
Midge Christianson, GWCC
John Tuma, MICA
Keith Carlson, MICA

Minutes approved:  A motion was made to approve the November 22, 2002 minutes. The motion was seconded and carried.

Treasurer’s Report – Barbara Illsley: Barbara reported that the 2002 bills have been reviewed as AMC was billing MACCAC at the 2001 contract rate in 2002. She stated that the AMC accountant has balanced the amount owed and the records are now accurate. Barbara stated that the books are in good shape for 2003. Raeone stated that AMC has an open accountant position at this time and she will check to confirm whether or not the dues statements have gone out.

President’s Report:
CSTS – Executive Committee Report – Tim Cleveland: Tim reported that at the last Executive Committee meeting, the committee voted on the enhanced work order. Tim stated that there is concern that if CRIMNET funding does not come in, the enhanced work order would not be possible. The CSTS committee proposed an amendment to not proceed if funding does not come in. The contract is in effect and all details are worked out. Tim stated that a presentation about enhanced features that will be built into the new version is available and now is the time to make changes. Data testing will be done in December and the plan is to roll out the program in the beginning of next year. Tim stated that MACCAC needs to elect a new representative (possibly as an alternate) as three MACCAC representatives are entitled to sit on the executive committee. Harley Nelson from Ramsey County had been a representative but has resigned. The remaining current CSTS committee members from MACCAC are Andy Erickson and Tim Cleveland. Sue Mills recommended that Mark Sizer take the position as CSTS representative. Mark responded that he would take it into consideration but could not commit to it at this time. Jerry Haley also expressed an interest. Tom Adkins moved that Jerry take the position and that when Tom Roy steps down from the Chair position, he would become the alternate. It was seconded and carried.

There was discussion on the fact that MACCAC should have a unified CSTS perspective in that they represent MACCAC as opposed to their individual jurisdictions. A discussion on electronic communication with MACCAC Board members in regard to timely CSTS issues
took place. Rural concerns, because time and distance preclude their attendance at many CSTS meetings, was identified as an issue and highlighted the need for direct communication. Tim stated that recommended PC specifications are on the website. Tom Adkins motion: That representatives of MACCAC go to the CSTS Executive Committee and make a request that the minimum specifications for CSTS computers be reviewed to determine the financial impact on local counties. Seconded. Motion carried. It was requested that the minimum qualifications be electronically sent to CCA Directors.

The next meeting of the CSTS Executive Committee will be held on February 19. MACCAC representatives will take this issue up on the agenda of this meeting.

**Legislative Committee Report** - Tom Adkins – Single Probation Funding update.
MACCAC held a meeting on this issue with Commissioner Fabian on January 23rd. Barbara suggested that we send a formal letter asking Commissioner Fabian to work with us on this legislation, and Raeone stated that she would be willing to work with DOC on this issue in securing an author. A letter will be sent and language modification will take place as the legislation moves forward. The CPO counties have also been invited to be at the table for these discussions to provide their input. Motion: (Tom Adkins) The MACCAC President will send a letter to Commissioner Fabian and ask that the DOC move forward with this legislation and we expect that MACCAC will work with them on the language and MACCAC will join with them in finding an author for the bill. Also, that the CPO counties be cc’d on all meeting notices and reports. Seconded. Two nays. Motion carried.

H.F. No. 48, (.08) as introduced: Tom reported on the possibility that needs to be followed closely. A discussion ensued regarding the fact that the .08 alcohol level is a cost issue and that Felony DWI will be much more of a cost issue. A discussion took place regarding State Patrol statistics on this issue. Further information on these statistics will be sent to Raeone to disseminate to the group.

Tom stated that the Senate budget proposal handles cuts with mostly one-time cuts.

Tom reported that Representative Steve Smith would be the new chair of the Judiciary Finance Committee in place of Representative Rich Stanek, as Representative Stanek is now the Public Safety Commissioner.

**Legislative Action Team** - a rapid response team for MACCAC for reaction to legislative issues that evolve very quickly, often in the evening or on week-ends was discussed:

Three tier Plan: (discussed at yesterday's meeting)
At request from Raeone - local response (e-mails, legislative action alerts, etc. primarily targeting legislators).

Loosely defined group of people to consult with by phone. AMC has a listing of after hours phone and beeper numbers of some MACCAC members.
Discussion item: Short-term offenders. AMC recommendations are currently being brought forth at the legislature. What alternatives can we offer? Need to put together a proposal that reflects good correctional theory. Suggestion to specify that offenders that are assessed at low-risk would be preferable and also that they will not be getting out on supervised release. Whether or not this would involve electronic monitoring of offenders rather than county jail incarceration was also discussed. MACCAC will work with the DOC on this legislation to be able to take a position and offer a proposal on the alternative for short-term offenders within the next two to three weeks. Additional discussion is needed next week to formalize ideas. Wednesday morning, January 29th, at 9:00 a.m. at the AMC Minnesota room. Phone conference – (Mark and Susan) Members will communicate by e-mail, phone on this issue. People available for this meeting at the AMC office: Barb, Ron, Don. (Suggestions will be shared with Keith Carlson, John Tuma, MICA)

A brief discussion took place regarding the one-day snapshot list of jail beds available for all counties that Tom had referred to earlier in the meeting. A request was made to ask the DOC to do Jan 1 update on list as prison population.

Policy Committee - Mark Sizer:
Revise bylaws. Don and Mark working on draft for February meeting. Committee membership. Named members for the conference and legislation committees. Awards - Jack Young Award. Most prestigious award in our organization. Do we want to have additional awards? If so, what would they look like – what do we value that we want to build around? A suggestion was made to look at what other organizations do. A request was made for Mark to put this question out as a “roaming e-mail” and see what we come up with. Some suggestions from this meeting were:

- Lifetime achievement award would be nice for retiring MACCAC members.
- Line staff and supervisors that should be honored.
- Look at what other groups do. Creativity is important with community corrections and should be noticed and honored.
- Program awards

Comprehensive review of out of home placement trends: The members noted that this is an issue for all jurisdictions, although not every jurisdiction is organized the same in budgeting for this. MACCAC members are interested in learning strategies from each other and what members can do together to drive down costs. Mark made a request for the chair to appoint an ad hoc committee to tackle this issue. Mark Sizer and Kathy Langer would be able to meet in Stearns County. Mark Sizer will co-chair the committee with Kathy Langer and will organize and facilitate the committee. A Dakota County staff person will be assigned. Anoka, Hennepin and Ramsey County will assign a staff person as
well. Meeting notices will be sent out to all jurisdictions. The committee also discussed the fact that the ad hoc workgroup could do a session on this issue at the fall conference.

**Conference planning** – Susan Mills: The theme of the conference revolves around where are we at and what do we do with what we have left after the budget cuts. Juvenile and Adult tracks are being considered. Please e-mail Susan with ideas. A lot of the planning will be done by e-mail this year. Conference Committee members are: Kitty Murdock, Kathy Langer, Don Ilse, Tim Cleveland, and Barbara Illsley. Barb suggested an “early bird” registration. Everyone agreed with the suggestion. The information for registration will go out in February. Pre-registration – each jurisdiction gets two free spots.

Wrap up with Don. Discussion on Comprehensive Plan deadline. MACCAC will send a letter requesting date of March 15.

BCA Suspense Files: Be aware that there is a group that plans to propose legislation that the probation department get the people in on these files and have them booked.

Motion to adjourn at 12:07. Seconded and carried.